



Role Description for District Commissioner

Title: District Commissioner

Outline: To manage and support the Scout District to ensure it runs effectively and that Scouting within the District develops in accordance with the rules and policies of The Scout Association so that that the District provides good quality Scouting for young people and proactively supports and manages adults in the District.

Responsible to: Regional Commissioner (Scotland).

Responsible for: Deputy District Commissioners, Group Scout Leaders, District Explorer Scout Commissioner, District Scout Network Leaders, Assistant District Commissioners, District Scout Active Support Managers, District Scouters, District Advisers, Nights Away Advisers, District Media Development Manager.

Main contacts: Region Commissioner (Scotland), Deputy District Commissioners, Group Scout Leaders, District Explorer Scout Commissioner, District Scout Active Support Managers, District Scout Network Leaders, Assistant District Commissioners, members of the District Executive Committee and its sub-committees, Assistant Regional Commissioners, Regional PR & Development Officer, Local Development Officer, other District Commissioners, members of the local community, schools and other youth organisations.

Appointment requirements: Must complete the relevant training (a wood badge) within three years of taking up the role. Must be eligible for charity trustee status (as a member of the District Executive Committee).

Appointed with effect from:

First review:

Signed: _____

Date: _____

Signed: _____
Stuart J Imrie

Date: _____

Clyde Regional Scout Council

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Regional Commissioner (Scotland): Stuart J. Imrie Founder: Robert Baden-Powell OM Chief Scout: Lt Cdr (Hon) Bear Grylls RN

Registered Scottish Charity SC010415

Main tasks:

- Ensure that the District thrives and has the best systems in place to support the Groups, to support all adult volunteers in the District and to develop Scouting in the District.
- Provide line management and support to the adults in the District that directly report to you including setting objectives for their work and holding regular reviews and one-to-one meetings.
- Produce a vision for the District and implement a development plan to meet that vision.
- Ensure that Scouting in the District is attractive to young people and adults from all backgrounds in the District.
- Ensure that the District has an adequate team of supported and appropriate adults working effectively together and with others to meet the Scouting needs of the area.
- Ensure that problems within the District are resolved so that excellent Scouting is provided to young people in the District.
- Work with the Regional Commissioner (Scotland) and other District Commissioners in the Region to ensure that the Scouting in the Region thrives.
- Play a full and active part in meetings of the District Executive Committee, District Scout Council and the Region's District Commissioners meetings.
- Such other tasks as may reasonably be requested by the Regional Commissioner.

Some of the tasks for which the District Commissioner is responsible may be delegated to others in the District, including a Deputy District Commissioner, if appointed.

Person specification

| Knowledge and experience | Essential/Desirable |
|---|----------------------------|
| Ability to manage adults effectively | Essential |
| Understanding of the challenges of working in the voluntary sector | Desirable |
| Experience of working with young people and/or community work with adult groups | Desirable |
| Experience of working in the Scout or Guide Movement as an adult | Desirable |
| Skills | Essential/Desirable |
| Excellent written and oral communication skills | Essential |
| Provide advice and guidance effectively to others | Essential |
| Provide inspirational leadership for the District | Essential |
| Provide strategic direction for the District | Essential |
| Motivate adults volunteering in the District | Essential |
| Build, maintain and facilitate effective working relationships with a wide range of people | Essential |
| Enable others to identify issues, clarify objectives, develop attainable objectives and gain the necessary skills and confidence to work as an effective team | Essential |
| Ability to negotiate compromises | Essential |
| Plan, manage and monitor own tasks and time | Essential |
| Construct and implement long-term plans that improve and expand the Scouting offered to young people and identify any training, resources and other needs required to undertake this work | Essential |
| Use basic computer software | Essential |
| Personal qualities | Essential/Desirable |
| An understanding of the needs of adult volunteers | Essential |
| Flexible approach | Essential |
| Self-motivated | Essential |
| Able to work as part of a team and promote good teamwork | Essential |
| Resourceful, energetic and enthusiastic about the job | Essential |
| Acceptance of the fundamentals of the Scout Movement | Essential |